REGIONAL PLANT RESOURCE CENTRE
Nayapally, Bhubaneswar-751015, Orissa
FOREST & ENVIRONMENT DEPARTMENT, GOVERNMENT OF ODISHA
Tel no.-0674-2557925, 2552002, Email:rprcbbsr@gmail.com
Website:www.rprcbbsr.com

T-16/2006/ No1691/ RPRC **Dated the 21th July, 2016**

TENDER CALL NOTICE FOR LEASING OF PARKING SPACE

Sealed tenders are invited by the undersigned for leasing out of cement concrete open parking space measuring 10, 500 sft (approx) in front of the Botanic Garden of Regional Plant Resource Centre (Ekamrakanan Park), Nayapalli, Bhubaneswar. Details can be obtained from RPRC web site (www.rprcbbsr.com) or from the Notice Board of Regional Plant Resource Centre, Bhubaneswar. Last date of receipt of the tenders is 8th August, 2016.

-Sd-
Administrative Officer

REGIONAL PLANT RESOURCE CENTRE
BHUBANESWAR

TENDER CALL FOR PARKING SPACE

The Regional Plant Resource Centre, Ekamrakanan, Nayapalli, Bhubaneswar intends to let out on rent to interested parties about 10,500sq.ft. cement; concrete parking space in front of main gate of the Botanic Gardens (Ekamrakanan), RPRC, Bhubaneswar for a period of two consecutive years. Interested parties/ individuals may apply in the prescribed formats by 8th August, 2016 (4.00 PM).

PARKING SPACE

1. **Details of space:**

Cement: concrete open floor space measuring 10,500 sq.ft. (approx.) in front of the Ticket Counter close to the main gate of the Botanic Garden of RPRC, Bhubaneswar suitable for parking of scooters, motor cycles, mopeds, cycles & 4-wheelers (LMV) with 6.0 ft. tall M.S. grills on three sides and partitioning by toe walls. Intending tenderers may inspect the parking site and available facilities before participating in the tender.

2. **Scope of the Lease**

2.1 The parking fees are prescribed @Rs.5/- per two wheelers per 6 hr. interval per day, @Rs.10/- per 3-wheeler/4-wheeler 6hrs per day. Priority will be given for two wheeler parking cannot be altered / changed/ enhanced without the approval of RPRC management.

2.2 The lease shall be for the two consecutive years. The lease rent shall be quoted on monthly basis for first twelve months i.e. first year and subsequent twelve months i.e. second year.

2.3 The two wheelers will include side car attached to scooter/ scooty but does not include tricycle rickshaw or three wheeler auto and these will be clubbed with 4-wheeler.

2.4 The parking facility shall be available to the visitors one hour before opening of the garden and till one hour after closing of the garden. However, for daily morning walkers, the car parking will be allowed up to 8 a.m. free of cost at heir own risk and responsibility. Morning walkers are issued the walking pass for their identity.

2.5 The safety, security and collection of fee from the visitors shall be the sole responsibility of the lessee.

2.6 The lessee has to ensure safe disposal of the waste materials, including oil spilled over from the two wheelers, if, any, after every day's transaction and clean the area, failing which he will be liable for penalty @ Rs.250/- on each occasion. In this regard, decision of the Authority shall be final.

2.7 Any damage caused to the civil structures, grills and plants, either by the visitors or any other person/ persons shall have to be compensated by the lessee.

2.8 Disposal of unclaimed vehicles will be the responsibility of the lessee. The lessee has to report the same to the local police under intimation to the Administrative Officer of RPRC, Bhubaneswar.

2.9 The lessee has to deposit 10% (ten percent) of the total lease value of both the years combined as security deposit at the time of entering into an agreement. The above amount will be refunded on completion of the lease period after recovery, if any, and cannot be adjusted towards payment of lease amount.

2.10 The applicant has to deposit refundable EMD amount of Rs. 2000/-(Two thousand only) in shape of bank draft drawn in favor of the Chief Executive, Regional Plant Resource Centre payable at Bhubaneswar along with the tender application which will be refunded to unsuccessful renderers, after the tendering process is over.

2.11 The applicant will also deposit another bank draft in the name of Regional Plant Resource Centre, Bhubaneswar payable at Bhubaneswar for Rs. 210/- (200+5% VAT) towards cost of tender paper along with the tender application, where the application has been downloaded.

<u>It may be noted that if the above two drafts are not enclosed; the tender application will be rejected.</u>

2.12. The successful bidder has to enter into a "**Deed of Agreement**" with RPRC with regard to period of lease, monthly rent and other terms and conditions.

3. Submission of tenders:

Tenders may be submitted in the prescribed format with all required documents/ information by the applicant on all working days till 8th August, 2016 (4.00P.M.).

The tenders may be sent to the Chief Executive, Regional Plant Resource Centre, Nayapalli, Bhubaneswar 751015 by REGISTERED POST/ SPEED POST/ COURIER or can be put to the tender box kept in the office of the RPRC. The sealed tender should be super-scribed as “Tender for Parking Space”. Tenders received after the stipulated date and time will not be entertained. RPRC shall not be responsible for any postal delay for receipt of the tender papers.

4. Opening of tenders:

The tenders will be opened at 4.00 pm .on 9th August, 2016 in the presence of the tenderers or their authorized representatives, who may be present at the time.

5. Selection of lessee:

The tender will be finalized on the basis of credentials and offer of rent. If felt necessary, the tenderers will be invited to make a presentation before a panel of selectors on a suitable date. Only highest offer of rent shall not entitle a tenderer for selection, however, this will be major consideration.

6. Others:

On finalization, the lessee has to pay the monthly rent before 7th day of the subsequent month.

The undersigned has the right to accept or reject any or all tenderes without assessing any reason thereof.

-Sd-

Chief Executive
Regional Plant Resource Centre
Bhubaneswar

M.R. No._____ Dt._____

Issued to _____

-Sd-

Administrative Officer
Regional Plant Resource Centre
Bhubaneswar

REGIONAL PLANT RESOURCE CENTRE

BHUBANESWAR -751015

Tender Paper No._____dt_____

Tender Application for Lease of Parking Space in the Regional Plant Resource Centre, Bhubaneswar

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Cost of EMD : **Rs.2000/-**
Cost of Tender Paper : **Rs. 200/-**
Last Date of Receipt of Tender Document : **8th August, 2016**

APPLICATION FORM

Name of the firm/ individual	
Name of the contact person in case of firms	
Postal address	
Phone No. Landline: Mobile: Fax No.	
E-mail address	
Detailed profile of the current business (use separate sheet, if needed)	
Annual turnover (Rs.)	
Business Experience (Use separate sheet, if needed)	
Special interest, if any	
Monthly Rent offered for **FIRST YEAR** in figures and words	
Monthly Rent offered for **SECOND YEAR** in figures and words	
Income Tax/PAN/TAN No.	
Detail of DD for cost of EMD	Rs.2000/- Vide DD No……..dt…… Drawn on……...Bank
Detail of DD for cost of Tender Application	Rs.200/- Vide DD No……dt…… Drawn on……...Bank

Signature

(SEAL OF ORGANISATION)