



Odisha Biodiversity Board  
Regional Plant Resource Centre Campus  
Nayapalli, Bhubaneswar-15, Odisha  
Forest & Environment Deptt. Govt. of Odisha  
Tel No.0674-2552006

No. Estt.80/OBB/2017/ 2146

Dated 08<sup>th</sup> May, 2017

### QUOTATION CALL NOTICE

Sealed quotations are invited from interested reputed travel agencies / tour operators/ vehicle owners for providing swift dzire AC Diesel/Petrol vehicles for official use by Odisha Biodiversity Board, Bhubaneswar on monthly rental basis, which shall confirm to the terms and Conditions (Annexure I & II). Interested travel agencies / tour operators may submit offers for monthly hiring in prescribed proforma.

The detailed quotation call notice and the format for use in offer along with the terms and conditions of engagement of vehicle will be available at ([www.odishasbb.nic.in](http://www.odishasbb.nic.in)), RPRC website ([www.rprcbbsr.com](http://www.rprcbbsr.com)) /Notice Board for information of all concerned. Interested agencies should submit their offers in sealed covers super scribed '**QUOTATION CALL NOTICE FOR HIRING OF ONE VEHICLE ON MONTHLY BASIS FOR ODISHA BIODIVERSITY BOARD**' and addressed to Member Secretary, Odisha Biodiversity Board, Regional Plant Resource Centre Campus, Nayapalli, Bhubaneswar-15, Odisha. The quotations along with all the enclosures should reach the undersigned on or before **3 PM of 15<sup>th</sup> May, 2017**. The offer will be opened at **4.30P.M on 15<sup>th</sup> May, 2017** in presence of bidders who wish to remain present.

### FORMAT FOR HIRING OF VEHICLE ON MONTHLY BASIS

Description of vehicles	Registration no.	Date of Purchase of Vehicle as per RC	Monthly fixed Charges	Distance included as Free (Km)	Consumption of Diesel or Petrol (Ltr./ km)
Swift dzire diesel					
Swift dzire petrol					

PAN- .....

TIN No- .....

Signature

Name of Authorized Signatory

Address

.....  
.....  
.....  
.....

Sd/-  
Member Secretary

Memo No. /OBB/2147

Dated 08<sup>th</sup> May, 2017

Copy to OBB website ([www.odishasbb.nic.in](http://www.odishasbb.nic.in)), RPRC website ([www.rprcbbsr.com](http://www.rprcbbsr.com)) /Notice Board for information of all concerned.

Sd/-  
Member Secretary

**Quotation Call Notice**

Sealed quotations are invited from interested reputed travel agencies / tour operators for providing swift dzire AC Diesel vehicles for official use by Odisha Biodiversity Board, Bhubaneswar on monthly rental basis:

- 1) The vehicle must be in road worthy condition, shall not be more than 2 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness certificate, valid contract Carriage permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.
- 2) The driver of the vehicle must have a valid driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 3) The driver should be well behaved, gentle and obedient in nature.
- 4) The monthly rate of hiring charge must be quoted separately in the general bid information (excluding fuel and lubricants).
- 5) The details of the make and year of manufacture of the vehicle, registration no, mileage (Kms. covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically proved in the general bid information to be furnished with the Quotation (Annexure-II).
- 6) The quotations along with all the enclosures should reach the Member Secretary, Odisha Biodiversity Board on or before **3 PM of 15<sup>th</sup> May, 2017**. The offer will be opened at **4.30P.M on 15<sup>th</sup> May, 2017** in presence of bidders who wish to remain present.
- 7) The Contract will be valid for a period of one year from the date of execution of the agreement. The same may be extended further for another such period(s) as mutually agreed by both the parties.

Seal & Signature of Quotationer

**GENERAL INFORMATION FOR HIRING VEHICLES**

(NB: To be filled for each vehicle separately)

- 1) Registration No. of Vehicle:- \_\_\_\_\_
  - 2) Type of Vehicle (AC /Non-AC):- \_\_\_\_\_
  - 3) Year of Manufacture:- \_\_\_\_\_
  - 4) Model:- \_\_\_\_\_
  - 5) Date of Registration:- \_\_\_\_\_
  - 6) Name & complete address of the Owner of Vehicle:- \_\_\_\_\_
  - 7) Fitness Certificate Validity:- \_\_\_\_\_
  - 8) Permit Validity: - \_\_\_\_\_
  - 9) Insurance Validity: - \_\_\_\_\_
  - 10) Name/Address of the Driver:- \_\_\_\_\_  
:- \_\_\_\_\_  
:- \_\_\_\_\_
  - 11) D.L. No. & Validity of the D.L of the Driver:- \_\_\_\_\_
  - 12) Proposed hire charge of the Vehicle:- \_\_\_\_\_
  - 13) No. of Kms free in the hiring Charges:- \_\_\_\_\_
  - 14) Rate of fuel consumption/ Mileage per liter :- \_\_\_\_\_
  - 15) Contact Number of the Service Provider
- (Tenderer / Quotationer) Mobile:- \_\_\_\_\_

“Certified that the information submitted above is true to the best of my knowledge and belief”

Seal & Signature

Name and Address of the  
Quotation / Tenderer